Data & Reporting Team (DART) Meeting Minutes, 02-23-17
Bizzell Library 339, 8:30-10:00 AM

Minutes from 12/15/16. Approved virtually via OneDrive

Administrative Office Track for ATE 2018 and beyond. David Wilkins has made a request of the Academic Technology Expo Steering Committee to add an Administrative Office track in future years. This will give admin offices an opportunity to showcase reporting efforts, and perhaps encourage admin offices to attend ATE and thereby help networking on campus and grow OU BI efforts. Although the CTE SC has not formally made a decision, Carl Grant has spoken to several members of the CTE SC and the request has been positively received and was likely to gain formal approval.

Upcoming SAS Analytics Conference at OU David mentioned that SAS was hosting a SAS Analytics Conference at OU in 2017 and other universities may attend. David will share more details as they are available.

OneDrive & Cognos Sharepoint migration David met with Bruce Alcock in IT and the migration from David's personal OneDrive to Sharepoint will begin soon. The Cognos Sharepoint site will also be migrated at some point, and the new Sharepoint will have a different look-and-feel.

DART website maintenance David has added a new tab to the DART website, entitled 'Resources and Documentation.' This tab contains links to the Cognos Sharepoint site, Data Dictionary, and other helpful Cognos resources. A link has been added to Cognos Sharepoint to the DART website.

Cognos License Renewal news David commented that according to Andrea Eden, IT was pursuing a Cognos Site License. Jeff Wall mentioned said that was in the discussion phase at this point, and no firm decision had been made. It's believed that OU's cost for a site license would be more expensive in the first three years, but then less expensive than current costs in year four of the site license and beyond. Jeff suggested inviting Eddie Huebsch to the April DART meeting for an update.

IT ESB Project—Jeff Wall. Jeff reported that OU is 'divorced' from Mulesoft and OU is using Informatica. Jeff said that Dell Boomi was being considered as Mulesoft replacement for ESB functionality, but not API functionality. Dell is coming to OU March 1 for a Proof-of-Concept visit for integrations with Salesforce and One. Jeff will give a report in the next DART meeting.

New Dept Ed Rules for FAFSA Data -- Kathi Robinett will give an update in the April DART meeting.

DART Subteam Updates

- Communications (David Wilkins) No recent activity. DART members were encouraged to review and comment on the Communications Matrix presented at the last DART meeting.
- Community Support (David Wilkins) Gallogly Col. Of Engr. Reach-out: meeting scheduled on 3/8 with their Cognos authors; the new Academic General Cognos report documentation reviewed

last meeting has been posted to Cognos Sharepoint (Susie). The group stands ready to help with Cognos 11 rollout if needed, for instance if a Cognos User Group meeting would be helpful prior to implementation

- Data Dictionary (David Wilkins) Tasked by DGCC to look into tools that would be appropriate for capturing business rules, business definitions, reporting rules, etc., provide for collaboration and make accessible across campus. Looking at Informatica, Data Cookbook, Collibra, Confluence. Discovery conference call set up with Collibra on 3/2, possibly with web demo to follow. Have also contacted iData/Data Cookbook for follow-up. Hope to meet with IT soon on Informatica potential.
- Data Review (Aaron Biggs) The DGCC declined to formally add an injection point for DART Data Review within the new object review/approval process. The Data Request Review Group will take up the issue of a possible injection point for DART Data Review at their next meeting.
- Data Quality & Training (David Wilkins in behalf of Brendan Klein) We have begun development and testing of a framework/process to evaluate data quality issues and possible training opportunities. The first issues that we are investigating are involving bad degree program information and name normalization. We are in the discovery phase of each and will have more to report later.
- Policy & Recommendations (David Wilkins in behalf of Emilie Giustozzi) Existing OU IT- and data-related policies have been summarized and the areas covered and regulatory acts mentioned have been entered into a matrix so that policy overlaps and gaps can more easily be identified.
- Reporting Tool Training (Susie Irwin) Cognos 11 has been installed in DEV and it's hoped that 11.0.5 can be installed for evaluation soon. Working on finalizing a few Cognos 11 handouts and planned to have the Reporting Team look over those for me. A workshop will be offered to help those who need to migrate Query Studio reports to Workspace Advanced prior to the Cognos 11 conversion.

Other Updates

- Portal Update—Aaron Biggs Aaron said:
  - Advisor portal going into production
  - Faculty portal going live in April
  - Cutover from Ozone to One will happen on either 5/23 or 6/2.

Other Issues?

Next meeting: Room preference? EL 216 or BL 339? The group expressed preference for BL 339 for future meetings. David will try to schedule the room.
>April 27, 2017, 8:30-10:00, EL 216
>Special Guest: Terri Pinkston, Assistant Vice President, Controller & Director of Administrative Systems, to give an overview/update of the ERP discovery process currently underway and answer any questions.