

Meeting Notes

January 28, 2016

Those present:

- James Adams, University Libraries
- Aaron Biggs, Provost Office
- Eric Blazek, College of Liberal Studies
- George Bogaski, University College
- Michelle Boydston, Payroll and Employee Services
- Bradley Cook, Financial Aid
- Glenn Crouch, Information Technology
- Julie Forthman, Financial Services
- Krystal Golding-Ross, College of Education
- Marcus Glenn, Enrollment and Student Financial Services
- Jeff Henderson, College of Continuing Education
- Lindsey Johnston, Graduate College
- Brendan Klein, Financial Aid
- Patrick Livingood, Anthropology
- Liping Ma, V.P. of Administration and Finance Office
- Patti Otto, Institution Research & Reporting
- Krista A. Pettersen, Tulsa Enrollment and Student Financial Services
- Misty Rhodes, CCE/OU Outreach
- Breck Turkington, Enrollment and Student Financial Services
- Chris Wallace, Admissions
- David Wilkins, Institution Research & Reporting, Chair
- Justin Wollenberg, College of Arts & Sciences

The meeting began with a welcome from David Wilkins and everyone introduced themselves.

Agenda Items

1. Charter Review
 - a. David Wilkins provided a short history of the ODS committee and its accomplishments.
 - b. The charter for DART, previously approved by the Data Governance Coordinating Committee (DGCC), was reviewed and discussed.
 - c. The DGCC website at <http://www.ou.edu/datagovernance/> was viewed. It is hoped that DART will have a similar web presence in the near future.
 - d. The Ozone Change Request Committee (OCRC) and the Ozone Student Change Board (OSCB) committees were also discussed. These two related data committees are currently in a state of flux as well.
 - e. The charter does not provide for creation of analytics solutions.
2. Decision Points

- a. After discussion on the items needing to be finalized in the charter, a motion was made and seconded to have the committee meet no less frequently than every two months, and more frequently while the committee gets going or for ad-hoc meetings as needed. The motion carried by voice vote.
- b. A motion was made and seconded to elect a committee chair every two year. After discussion, a voice vote did not carry the motion. A motion was then made and seconded to elect a committee chair every year. The motion carried by voice vote.

3. Announcements and Discussion

- a. David Wilkins shared a few DART logo ideas for discussion and future consideration.
- b. The current email notification process for ODS data load errors was discussed. Glenn Crouch shared that IT is currently looking into the process as well as the possibility of an additional line item for Cognos/ODS to be added to the IT Alerts page. The group preferred early notification of a potential data problem followed by later communication of the actual nature of the problem and any resolution, instead of the first notification being sent after problem was investigated and resolved.
- c. Glenn Crouch announced that the scheduled upgrade to version 10.2.2 of the Cognos development environment (ODSDEV) is behind schedule due to difficulties with the Oracle 12C upgrade.
- d. Eric Blazek announced the release of Cognos 11.0. This will be a much larger change than 10.2.2, including a new reporting tool to replace Report Studio and Workspace Advanced. The committee will need to work with IT to develop a roadmap for future upgrades.
- e. The next Cognos Users Group meeting will be held on March 2, at 10:00 AM in Collins Hall, Jeannine Rainbolt College of Education, in room 250.
- f. David Wilkins announced the 2nd Annual Big Data Analytics Conference to be held February 23rd, 2016 at the Renaissance Hotel in Tulsa. Contact David for more information or visit <http://cepd.okstate.edu/openenrollment/conferences/big-data/>
- g. The recent Reporting Survey results were shared in the aggregate. More information will follow in upcoming meetings. Highlights:

Issues

- Data accessibility
- Data structures
- Data integration
- Reporting Tool

Success

- Reporting support
- Data availability
- Reporting Tool

Wishes

- Comprehensive data availability (HSC, too)
- Better reporting tools
- Easily integrating external data
- Portal
- Better data structures

- h. David Wilkins announced that two new surveys would also be coming out shortly - one to assess sub-team interest, and another on the use of reporting tools.
- i. The next DART meeting will be held at 8:30 AM, February 25th, room 220 of Devon Hall.

The meeting was adjourned, 9:54 AM.

v/r, Eric Blazek