




*The UNIVERSITY of OKLAHOMA.*  
*Office of the Senior Vice President and Provost*

MEMORANDUM

TO: Deans, Directors, Chairs, and Faculty – Norman Campus

FROM: André-Denis G. Wright   
Senior Vice President and Provost, Norman Campus

DATE: February 10, 2025

SUBJECT: Presidential International Travel Fellowships

I am pleased to announce the 30th annual Presidential International Travel Fellowships to assist faculty of The University of Oklahoma with international airfare. The title of the fellowships recognizes the historical and continuing role of the Office of the President in promoting the internationalization of The University of Oklahoma.

Fellowship proposals for travel during 2025 (2026 for study abroad only) are now being accepted. All proposals should be submitted online at: <http://laserfiche.ou.edu/Forms/2d6D6> by March 10, 2025. Your proposal should consist of the following components:

1. A letter from the applicant stating the purpose of the travel for which support is requested and explaining why the travel is worthy of support by a Presidential International Travel Fellowship.
2. A letter of acceptance to an international conference or activity, if applicable.
3. A letter of endorsement by the Chair or Director of the applicant's academic department.
4. An estimate of the international airfare expense.
5. A brief curriculum vitae.
6. Report of any prior Presidential International Travel Fellowship award.

Recipients will be notified by April 15, 2025.

attachment: Program and Proposal Guidelines

**PRESIDENTIAL INTERNATIONAL TRAVEL FELLOWSHIPS  
FOR RESEARCH, TEACHING, AND STUDY ABROAD**

**PROGRAM AND PROPOSAL GUIDELINES**

**NAME OF THE PROGRAM:**

"Presidential International Travel Fellowships"

**FUNDING SOURCE:**

The Presidential International Travel Fellowships are funded by Associate & Foundation funds allocated by President Harroz.

**PURPOSES OF PRESIDENTIAL INTERNATIONAL TRAVEL FELLOWSHIPS:**

The strategic plan of The University of Oklahoma sets internationalization of the curriculum as a priority. Through participation in research, teaching, study abroad, and other international exchange and collaborative activities, faculty gain an increased understanding of other languages and cultures and, on their return to the campus, help to raise the level of international awareness of the university community.

**CRITERIA:**

**General Nature of Proposals:**

- ♦ Precedence will be given to support:
  - Presentation of scholarship or creative activity at an international conference.
  - Proposals that support ongoing international exchanges and research relationships, particularly with partner institutions.
  - Teaching OU students within a study abroad program (faculty taking students in 2025 will be considered, but ideally funds are for those taking students in 2026 to assist with planning/budgeting).
  - The development of an international dimension to an existing OU class or new class with international focus.
- ♦ PITF awards are to defray the cost of international airfare.
- ♦ In past years, the average PITF award for faculty has been roughly \$1,000.
- ♦ Awards will not be granted in consecutive years.

**Possible Activities of Returning PITF Awardees:**

- ♦ Develop presentation or conference paper into publication.
- ♦ Deepen an international partnership.
- ♦ Develop courses to increase the international dimension of the curriculum.

- ♦ Promote programs for study, teaching, and research abroad.
- ♦ Participate in programs to enhance OU's internationalization efforts.

**NOTE:** Recipients will be required to submit a written report of their program abroad and a list of proposed follow-up activities in which they plan to participate. This should be submitted to the Office of Global Engagement with a copy to the appropriate Dean or Chair, within two months of the completion of their program. Additionally, recipients should be prepared to serve on a future PITF selection committee.

### **Fellowship Selection Committee:**

Applications will be reviewed and awards made by the Fellowship Selection Committee, composed of the following members:

Associate Provost for Global Engagement (Chair)  
Three Deans selected by the Provost  
Senior Associate Vice President for Research and Partnerships  
Up to four past PITF recipients selected by the Provost

If you have any questions about the Presidential International Travel Fellowships or the submission process, please contact Rebecca Cruise at [rebeccajcruise@ou.edu](mailto:rebeccajcruise@ou.edu).

Revised: 1/2025